



PERSONAL DATA PROTECTION AND CONFIDENTIALITY POLICY

This personal data protection and confidentiality policy is addressed to you, in your capacity as a private or professional user of our website www.1-08recyclage.fr. However, it does not apply to third-party websites that may be mentioned on our website. It was developed as part of the implementation of the General Data Protection Regulation (GDPR) for personal data, which strengthened and unified data protection for individuals within the European Union.

Our company 1.08 RECYCLING attaches particular importance to the way in which personal data is collected and used as well as the means made available to control this use. Because gaining your trust is essential, we invite you to read this policy which defines our commitments.

1- CURRENT REGULATIONS CONCERNING THE USE OF PERSONAL DATA

The processing of personal data is governed by:

- Law No. 78-17 of 6 January 1978, as amended, known as the "Data Protection Act".
- EU Regulation No. 2016/679 of 27 April 2016, known as the "GDPR".

2- IDENTITY OF THE DATA CONTROLLER

The data controller is our company 1.08 RECYCLAGE, having its registered office at 75, allée des Noisetiers – 01150 BLYES, registered with the Trade and Companies Register of BOURG-EN-BRESSE under number 851 988 758.

Phone: 04.81.09.24.80

Email: rgpd@1.08recyclage.com

3- COLLECTION OF YOUR PERSONAL DATA

It is possible for you to visit our www.1-08recyclage.fr site without providing any personal information about yourself.

When you wish to benefit from information or services offered on our www.1-08recyclage.fr website, 1.08 RECYCLAGE may collect, store and use personal data.

This data is processed in accordance with the purposes for which it was collected.

The data that may be collected and processed by our company 1.08 RECYCLAGE, on this site, for the achievement of the purposes described in article 4 of this protection and privacy policy concern:

- **"Contact" forms** (in French and English): your title, surname, first name, email address, telephone number, data relating to the processing of your request (e.g. postal address).
- **"Apply" forms** (in French and English): your title, surname, first name, email address, telephone number, data relating to the processing of your request (e.g. CV, cover letter).
- **Cookies:** As part of the use of our website and for the purpose of improvement, our company 1.08 RECYCLAGE uses cookies. You have the option to disable them in the "Cookie Consent Management" located at the bottom right of our homepage.

4- PURPOSES OF THE PROCESSING OF YOUR PERSONAL DATA

Our company 1.08 RECYCLING collects, stores and uses your personal data to:

- Respond to your requests for information or your questions asked via the "Contact" form (in French and English) or the "Apply" form (in French and English),
- To provide you with information on its news, products and services, useful for your professional activity,
- Send you promotional messages about products or services.

The processing and use of your personal data is carried out confidentially only for the purposes described above and is exclusively for professional purposes.

You may at any time, free of charge, express your opposition to any new solicitation, via the links accompanying all the communication media of our company 1.08 RECYCLING and exercise your rights set out in article 7.

5- RECIPIENTS OF YOUR PERSONAL DATA

Only the following persons are authorised to process your data:

- **The authorised personnel of these different departments of the company 1.08 RECYCLING:**
 - Communication department
 - Human Resources department
 - Production department
 - Management
 - IT department.
- **GENERAL INDUSTRIES, the parent company of 1.08 RECYCLING**, and in particular its sales department, which must comply with this protection and privacy policy and have undertaken to comply with the GDPR.
- **Third-party companies: subcontractors of GENERAL INDUSTRIES, parent company of 1.08 RECYCLAGE, who act in the name and on behalf of the company in France and/or internationally.**
- **The courts concerned, mediators, chartered accountants, auditors, etc.**

6- SHARING PERSONAL DATA WITH THIRD PARTIES

Personal data may be shared with third-party companies, in the following cases:

- When the platform uses the services of service providers to provide user support. These service providers have limited access to your data in the context of the performance of these services and have a contractual obligation to use them in accordance with the provisions of the applicable regulations on the protection of personal data,
- If required by law, the platform may carry out the transmission of data to follow up on claims made against the platform and to comply with administrative and judicial procedures,
- If the Platform is involved in a merger, acquisition, sale of assets or receivership proceedings, it may be required to sell or share all or part of its assets, including personal data. In this case, you will be informed before the personal data is transferred to a third party.

Transfer of your data outside the European Union:

In the event that you request the company 1.08 RECYCLAGE for commercial support outside the European Union, in order to better meet your expectations, we may be required to transmit your contact details to our network of partners located outside the European Union (distributors or approved suppliers, etc.).

With regard to the regulations and recommendations of the CNIL, some countries, such as Tunisia, are countries "not recognized as adequate by the EU". Transfers of personal data to these countries require authorization from the CNIL.

7- HOW LONG WE KEEP YOUR PERSONAL DATA

Our company 1.08 RECYCLAGE undertakes to keep your personal data for a period that does not exceed the time necessary for the purposes for which this data is collected and processed as indicated in article 4 above.

However, data processing is possible for the purpose of proving a right or contract. This data may also be kept for the purpose of complying with a legal obligation or kept in files in accordance with applicable regulations and laws.

By way of exception, your identification data is kept by our company 1.08 RECYCLAGE for a period of three (3) years from the last contact.

For the management of the commercial relationship with you and customer follow-up, your data is kept for three (3) years from the end of the commercial relationship if you are a customer. Beyond that, the data is archived for the period when the responsibility of our company 1.08 RECYCLING may be called into question.

8- EXERCISING YOUR RIGHTS

You have the following rights at all times in relation to your personal data:

- Right of access to your personal data,
- Right to rectification of personal data concerning you,
- Right to erasure of personal data concerning you,
- Right to object or to limit the processing of such data, subject to compliance with the legal bases justifying the processing of the data,
- Right to data portability,
- Where processing is based on consent, the right to withdraw consent at any time,
- Right to lodge a complaint with a supervisory authority.

To exercise these rights, you must send your request, indicating your e-mail address, surname, first name and the subject of your request to:

Company 1.08 RECYCLING for the attention of the Data Controller :

- By post to: 1.08 RECYCLING
75, allée des Noisetiers
01150 BLYES

or

- By email: rgpd@1.08recyclage.com

9- SECURITY

Our company 1.08 RECYCLING ensures that your personal data is secured in an adequate and appropriate manner and has taken the necessary precautions to preserve the security and confidentiality of the data and in particular to prevent it from being distorted, damaged or communicated to unauthorised persons.

In order to guarantee a high level of security of your personal data, it has implemented several security measures:

- User Access Control:
 - Complex passwords for each user account (minimum 8 characters, uppercase, lowercase, number, and special character).
 - Access and sharing rights specific to each folder.

- Traceability measures
 - Logging of connections, date and time.
 - Retention for one year.

- Software Safeguards
 - Hardware firewall with precise security rules.
 - PC Antivirus and Servers with custom policies.
 - Regular update of workstations and servers.

- Data Backup
 - Shadow copies of data volumes are implemented and maintained by Microsoft 365.

- Data Encryption
 - Our website is set up in https with an SSL certificate.

10- MODIFICATION OF THIS PERSONAL DATA PROTECTION AND PRIVACY POLICY

This personal data protection and privacy policy may be modified at any time in line with regulatory changes.

Updated: 3/18/24